

Please read both sides, and keep for your files.

**Selwyn UMC Preschool
Tuition Information
September 2019-May 2020**

All classes are 9:00 am – 1:00 pm

Registration Procedures

- Registration is conducted by a modified lottery system. (See below for priorities.)
Thur., January 24 for Priorities 1-5 (see below) **Mon., January 28** for new families
You do not have to be present to register.
- **All applicants: submit Registration form, Policy Form, and registration fee for registration to be finalized.**
 - New families: also include May 2020 tuition
 - Payments are processed only if there is space for your child. (Undeposited checks are shredded.)

Registration Fee (annual fee): Church members: **\$ 90.00** Non-Church members: **\$100.00**
\$20.00 discount for siblings. Registration fees are non-refundable.

Age cut-off for each class is August 31, 2019

AGE	DAYS OFFERED	Ratio	TUITION (Monthly)	ACTIVITY (Annual fee)
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1-Year-Olds	Tuesday/Thursday	1:5 or 2:9	\$265.00	\$ 70.00
	Mon/Wed/Fri	1:5 or 2:9	\$315.00	\$ 70.00
	Monday through Friday	1:5 or 2:9	\$470.00	\$100.00

2-Year-Olds	Tuesday/Thursday	1:6 or 2:11	\$265.00	\$ 95.00
	Mon/Wed/Fri	1:6 or 2:11	\$315.00	\$ 95.00
	Monday through Friday	1:6 or 2:11	\$460.00	\$135.00

3-Year-Olds	All 3s must be toilet trained prior to August 31.			
	Tuesday/Thursday	1:8 or 2:14	\$255.00	\$ 95.00
	Mon/Wed/Fri	1:8 or 2:14	\$305.00	\$ 95.00
	Monday through Friday	1:8 or 2:14	\$430.00	\$135.00

4-Year-Olds/TK	All 4s must be able to use the toilet and wash hands independently.			
	Monday through Thursday	1:9 or 2:16	\$395.00	\$155.00
	Monday through Friday	1:9 or 2:16	\$430.00	\$155.00

Registration Priorities

1. Children of clergy, staff, and preschool staff
2. Currently enrolled children and grandchildren of church members, plus siblings
3. Currently enrolled non-church member families, plus siblings
4. Church families not currently enrolled
5. Siblings of school alumni
6. Families new to the school

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Activity Fees: Activity fees are **non-refundable**, and are paid with the second tuition payment. These fees help to cover the costs of additional services, plus school events such as the Thanksgiving Celebration and the End-of-year Picnic. See chart below for examples of our activities.

Activities may include:	Ones	Twos	Threes	Fours/TK
Class group photo	x	x	x	x
Music	x	x	x	x
Library storyteller	x	x	x	x
My Gym		x	x	x
Science/cultural		x	x	x
Children's Theatre		x	x	x
Spanish Lessons			x	x
Classroom magazine				x
Get Set for School (Handwriting without Tears Curriculum)				x

Health Policy: All children must submit a Health Certificate and Immunization Record within 30 days of starting classes. No child will be accepted without immunizations. (We do not accept medical exemptions.)

Payment of Fees

1. For **families new to the school**, one month's tuition must accompany the registration fee. This advance tuition payment will be credited for the month of May 2020. Because we are holding your space for the fall, this payment is **NON-REFUNDABLE**.
2. **Currently enrolled families** will make the first tuition payment in May 2019. This advance tuition payment will be credited for the month of May 2020 and is **NON-REFUNDABLE**.
3. For all children, the remaining 8 monthly tuition payments are due one month in advance. (For example, September's tuition is due August 1. October's tuition is due September 1, and so on for the remainder of the school year.)
4. Activity fees are due annually with the second tuition payment, and are **NON-REFUNDABLE**.
5. Payments are made electronically and securely through Tuition Express. See separate form for enrollment. Types of payments accepted: checks and credit cards.
6. A fee of \$10.00 is charged for payment received after the tenth of the month.
7. Monthly fees are payable in full, regardless of absenteeism or date of withdrawal.
8. Any bank fees incurred for returned payments will be added to your account.

Withdrawal and Refunds

1. The Preschool Director must be notified in writing one month in advance of withdrawal of a child. Fees are due that month, whether or not the child is in school.
2. There can be no tuition adjustment for withdrawals after March 15, 2020.
3. Registration fees, Activity fees, and May 2020 tuition payments are **NON-REFUNDABLE**.
4. No credits or refunds are given for absences due to illness, inclement weather, family trips, or holidays.

For tours and information:

Sally Swanson, Director. 704-525-1326, ext. 303, preschool@selwynumc.org